

**ASEAN-ROK
International College
Student Handbook**

ASEAN LEADERS FOSTERING PROGRAM
2013/2014

**Daejeon University (DJU),
Republic of Korea**

I. Introduction

1. Daejeon City

Daejeon, which literally means “a great field,” is home to 1.5 million people spread over an area of 540 square kilometers. It is the fifth largest city in Korea. Daejeon is the second administrative capital next to Seoul, the nation’s capital.

Within Korea, Daejeon plays a major role as a center for advanced science and technology. Daeduk Science Town, a center of Korea’s most advanced scientific activities, is located on the outskirts of the city. Daejeon is also the central point for the nation’s traffic and highways leading to major cities around Korea.

Daejeon has been shaping itself as an internationally renowned city. It has already gained world recognition for successfully hosting the 1993 International Exposition with more than 100 nations participating. The reputation has become greater since Daejeon was one of the host cities for the 2002 World Cup.

As part of this growth as an international city, Daejeon has established sister city relationships with other international cities such as Seattle in the USA, Nanjing in China, and Budapest in Hungary. These sister relationships promote mutual exchange and cooperation in a wide range of activities involving culture, education, economic development and sports.

2. Daejeon University

Daejeon University, established in 1981, has been one of the fastest growing private universities in Korea, and shown excellence in the quality of the research, scholarship, and graduates it produces along with their collective impact on the larger society. The university consists of 6 colleges, 1 graduate school, and 4 professional graduate schools, which cover 50 major fields. It serves more than 12,000 students from all over the nation and many foreign countries such as USA, Canada, Japan, China and Southeast Asian Countries. Recognized nationally for its excellence in various fields, the University has especially made a consistent effort to foster globalized human resources and create a global network through strengthening international student exchange programs and recruiting excellent foreign students.

The University is located in Daejeon Metropolitan City which is known as the mecca of science and technology and the newly emerging administrative capital in Korea, and planning to become a hub city of the Northeast Asian region. In addition, the University has been recognized so much for its environmentally friendly campus and convenient facilities, which provide foreign students with the most suitable environment for education, research, and extracurricular activities.

3. Institute of International Affairs (International Office)

The IIA(INSTITUTE OF INTERNATIONAL AFFAIRS) is located at room 409 in the Hyehwa Culture Center building. The office hours are from 9:00a.m to 5:30p.m, Monday to Friday. We are there to assist the students with any problems that may come up during their stay at Daejeon University. Students are encouraged to drop in at any time and we will be more than happy to provide whatever assistance the students need.

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A. International Office Services

The International Office provides the following services for incoming ASEAN students at Daejeon University:

- 1) Send the Certificate of Admission to your home university to get a visa(D-2)
- 2) Arrange airport pick-up and transportation to Daejeon University.
- 3) Provide orientation for basic information about Korean culture.

: Orientation participation is mandatory for all students. Daejeon University and Daejeon city will be introduced to students. DJU provide information with regard to the curriculum and the dormitory, and help with student applications and registration of student card& alien card, open a bank account and exchange. After the complete the course registration, students will have the chance to meet Korean buddy who will help ASEAN students to adopt themselves to their new environment in Korea.

- 4) Accommodate field trips to industrial and historical sites.
- 5) Send the student transcripts to their home university.
- 6) Send the letter of guarantee for VISA formalities.
- 7) Basic Support
 - Offer the facsimile transmissions service.
(The fax number for the office is : 8242-272-8533)
 - If you are away from the dormitory, you can have your mail delivered to the international office. The address for the university is :

INSTITUTE OF INTERNATIONAL AFFAIRS (International Office)
Daejeon University Room 15409 Hyehwa Culture Center Building 62 Daehak-ro, Dong-gu, Daejeon, Republic of Korea 300-716
Tel: +82 42 280 2767, 2182

C. Miscellaneous

Dormitory

Daejeon University has four dormitories for both regular Daejeon University students and exchange students. ASEAN students will be arranged to “International student dormitory” which is nearly built in 2008. Two students of the same gender will use the separate room for one person, and share a kitchen and bathroom. Each room is equipped with the study desk, and home appliances such as a microwave, a refrigerator, telephone and so on. Internet connection will be provided in each room. One pillow, one blanket and a bed sheet will be provided for each student. Please bring your own bath and hand towels.

For the students who live in dormitory, DJU offer the international lounge, gym and study room etc. Students can use these facilities during 05:00~11:30.

During the semester, meals (3 meals per day) are served for the ASEAN students at the cafeteria on the ground floor of the dormitory building. **During the winter vacation, students do the internship program in Seoul or Incheon. Therefore, students need to buy the meals for themselves at their own expense this period.**

There are some rules that apply when living at the dormitory. There is an 11:30pm curfew every night, including weekends and no visitors are allowed even on the floor.

Library Services

There is a library on campus. The University Central Library has general studying areas and material rooms: The general studying area has a seating capacity of 2,500 students. The library is also fully automated and provides a variety of electronic reference sources.

ASEAN students can borrow the books by their student card and use the 'Renaissance hall': Student can watch the movie in here and 'Think Zone': can use the computer anytime in here. Also, student can use the seminar room and freely discuss and study at bookcafe which located in 4th floor of library.

Student Cafeteria

There are many places to eat on campus besides the dormitory. You will have many chances to taste all kinds of Korean food in a friendly environment. Also, several buildings on campus have a small convenience stores for students to purchase snacks and drinks.

Coffee shop

DJU have the 3 of the cafeteria on the campus. Student can have light meal such as sandwich, cereal, cookie etc. The price is reasonable (except Nescafe) and available from 9:00 to 20:00.

Medical Center

For minor health problems such as colds or indigestion, we strongly recommend you to visit the infirmary located on the second level of the Hyehwa Culture Center building. Then you can see the pharmacist during the office hours and get a free basic medicine. The consultation cost is also free for exchange students. Flu vaccines can also be obtained here. Acupuncture is also available here two days a week. The service is done by a professional oriental medicine doctor.

Insurance

DJU offer the insurance for all of ASEAN students. The insurance cover their medical expense 10% to 50%..

Things to Bring

- **Traditional clothes to your country**
- Clothes suitable to the four seasons of Korea
- Pictures from your home country
- Comfortable walking or hiking shoes
- Camera
- Coins from your home country to exchange with other students
- Korean cash for first 2 weeks
- Hand and Bath towels
- 3*4 photo for Certificate of Alien Registration

II. Study in Daejeon University

1. Academic Calendar 2013

FALL SEMESTER

September 2 nd	Suggested arrival dates for Fall Semester
September 3 rd	Orientation, registration and open a bank account etc
September 4 th	Fall semester begins
October 14 th -18 th	Mid-term exam
December 9 th -13 th	Final exam
December 14 th	End of semester
January to February	Internship

SPRING SEMESTER

March 2 nd	Spring Semester Begins
April 21-25 th	Mid-term exam
June 9 th -13 th	Final exam
June 14 th	End of program

2. Course list (ASEAN-R.O.K Student Exchange Program)

A. Recognition of Transnational Crime

Course	Hours (theory- lab)	Credit	Required/ Elective	Semester
Understanding of Cyber Crime	3-0	3	Elective	Fall
Information Security	3-0	3	Elective	Fall
Introduction to Transnational Crime	3-0	3	Elective	Fall
Computer Fraud & Security	3-0	3	Elective	Spring
Comparative Criminal Justice	3-0	3	Elective	Spring
Transnational Reaction to Crime	3-0	3	Elective	Spring

B. Background Knowledge for Understanding Transnational Crime

Course	Hours (theory- lab)	Credit	Required/ Elective	Semester
Management & Protection of Intellectual Property Rights (Principle)	3-0	3	Elective	Fall
Global Organizations and Leadership	3-0	3	Elective	Fall
International Social Welfare : Terrorism, Human trafficking	3-0	3	Elective	Fall
Management & Protection of Intellectual Property Rights (Country Case Studies)	3-0	3	Elective	Spring
Global Citizenship Participation	3-0	3	Elective	Spring
Social Work for Addiction : Drug & Internet	3-0	3	Elective	Spring

C. General Class

Course	Hours (theory- lab)	Credit	Required/ Elective	Semester
Worldwide Activities against Transnational Crimes	3-0	3	Required	Fall
Basic Korean	3-0	3	Required	Fall
Basic Korean Conversation I	3-0	3	Required	Fall
International Cooperation against Transnational Crimes	3-0	3	Required	Spring
Basic Korean	3-0	3	Required	Spring
Basic Korean Conversation	3-0	3	Required	Spring

◇The subject can be changed according to circumstances.

3. Grades and Transcripts

A. Grading System

Student performance is graded and on evaluated on the basis of the following categories

A+	95-100	A	90-94
B+	85-89	B	80-84
C+	75-79	C	70-74
D+	65-69	D	60-64
F	Failure		

B. Credits

Each course is independently assessed. Courses consist of three hours per week. The classes will be taught in English and may be attended by Korean students as well. Exchange students are also allowed to take the regular courses offered in Korean.

Students must formally enroll in classes to be eligible to receive credit. It is the responsibility of the student to confirm the requirements of the home institution with regard to the transfer of credits. The International office can assist by providing class descriptions and the course syllabus to be reviewed by your home institution for transfer approval.

※ DJU issue the academic result, but we do not guarantee transfer in your home university.

C. Transcripts

Each student will be issued a transcript listing the courses taken, grade points received, and credits for each course. A transcript will be automatically forwarded to the home institution. At the end of each semester, exchange students may come to the International Office to look at their transcript before they are sent to their home institution.

III . Living in Korea

1. PRE-ARRIVAL ISSUES

Changing Cultures

As an exchange student to South Korea, you will be experiencing a whole new culture. That is a very exciting thing to do; however it can have its difficulties as well. Culture Shock is a common psychological phenomenon that occurs when a person travels to another country with a very different cultural setting than their homeland. To prepare for this, it's best to learn as much as you can about the culture and setting of Korea before you arrive in Korea. Read some travel guides and some cultural guides, or if you know someone, who is Korean or has traveled to Korea, talk to them and ask them questions. Knowing about where you are going beforehand will greatly decrease the culture shock you might feel.

After the initial excitement has passed upon arriving in Korea, you might experience some ups and downs in emotion. These are normal feelings. You are becoming acclimated to your new surroundings. Don't worry about this. There are 7 distinct stages of culture shock and they are listed below. If you are feeling down or depressed after arriving in Korea, you are probably suffering from culture shock or just general homesickness. You will get over it. It's just a part of getting used to a new culture.

2. Living in Daejeon

Korea is one of the safest countries in the world. There is no need to worry about crime when in the downtown areas. It is safe to walk downtown at night, but of course taking precautions, such as walking with a friend and not alone, should be taken if going down unfamiliar streets. The entertainment and shopping areas are extremely safe. They are well lit and people are everywhere. There is no need to worry about being cheated when going to a shop in downtown, especially if it's a chain store or department store. Koreans are very hospitable to foreigners and will go out of their way to make them feel welcome

and at home. Daejeon is not a small town, but it has a small town atmosphere and is a very comfortable place to live. It may not have all the sightseeing attractions like Seoul, but there are plenty of things to do.

A. Transportation:

The city of Daejeon has an extensive bus network and it's possible to travel wherever you need to go by bus. From Daejeon University, the bus will take you downtown to the largest shopping and entertainment area in central Daejeon. The bus ride is about 15 minutes. The bus fare is 1,200 won, (\$1.00US equals 1,150 won).

Daejeon has a large number of taxis all over the city. Taxis are very common, so finding one will not take very long. If you need to go somewhere in a hurry or if you do not know the bus number you need to use, taking a taxi is very convenient and inexpensive. The taxi fare begins at 2,800won, and the average taxi ride of 10 minutes will cost around 5,000won (US\$4.60). Tips are unnecessary. If your Korean language skills are limited it is best to have a friend write down your destination on paper.

Daejeon has big bus terminals for taking long trips such as to Seoul or Busan. The cost of taking the bus to another city ranges from about 6,000won (US\$5.00) to about 20,000won (US\$16.60). The distance the bus travels determines the price of the fare. There are also two different types of buses depending on the level of comfort. The 'Woo Deung' express buses are generally a little more expensive, but they are more comfortable than the regular buses.

Another transportation option when taking long trips is the train. The Dajeon Train Station is located in central downtown, very near the largest shopping area. The train fare is determined by the destination. The price of taking the train on when taking long trips is the train. The Daejeon Train Station is located in is similar to taking the bus. The train to Busan takes from 2 to 4 hours depends on the train level. It is best to pack a snack for the trip as the snacks on the train are slightly overpriced. Train stops are announced in English as well as Korean. If you wish to travel during the holidays make sure to book your ticket in advance. The international office can help you with travel arrangements.

B. Regular expenses

It is a good idea to have enough money in the form of cash or traveler's checks to cover the first two weeks upon arriving in Korea. This will give you enough time to settle in and work out any problems you may have with transferring funds, converting currencies, or cash withdrawals.

If you wish to have money sent to you via wire transfer, you will need to set up a bank account in Daejeon. Every students will open a bank account at the orientation day. After

the two days, you will get a cash card which you can use at any location around the country.

The price of most things in Korea is very reasonable. Allowance can cover one month's food, weekly entertainment and transportation costs in the city. If you buy clothing or do some kind of entertainment more than once a week, then more money should be allotted for each month. The average meal on campus costs less than 3,500won (US\$3.00). A meal at a fast-food restaurant such as McDonald's cost is about 5,000won (US\$4.20). Clothes are also reasonably priced except clothes with American brands which are typically more expensive than the same type of clothing made in Korea. The cost of Korean name brand jeans is about 60,000won (US\$50.00). The cost of jeans from the American brand Levi's costs approximately 150,000won (US\$125.00). The cost of beverages from a convenience store, on average is about 600won (US\$0.50). Transportation and some other costs are mentioned in other sections.

Korea offers an impressive selection of electronics goods from Korea, Japan and other countries. Any kind of electronics is available in Daejeon. The average portable MP3 player costs 200,000won (US\$165.00).

C. Estimated Cost

The following is an estimated budget for students attending Daejeon University in 2010. Money values are recorded in the Korean won (monetary unit of Korea).

	<u>Korean won</u>
Entertainment	200,000 (per month)
Transportation	30,000 (per month and also depends on taxi usage)

Other costs are determined by the type of lifestyle you wish to live in Korea. Taxes are included in all prices before you buy the item and there is no custom of tipping waiters at a restaurant. Here are the costs of some commonly purchased goods in Korea:

	<u>Korean won</u>	<u>US\$ (1,200won = US\$1.00)</u>
Public phone card	3,000	\$2.50
Bus fare	1,200	\$1.00
Taxi fare (average cost)	4,000	\$3.30
Movie	8,000	\$7.00
Mcdonald's	5,000	\$4.20
Coke	1,000	\$0.83

Domestic Beer at pub	3,000	\$2.50
Imported Beer at pub	7,000	\$5.80
Haircut	8,000	\$6.70
Meal at restaurant	5,000	\$4.20

E. Restaurants:

Daejeon has hundreds of restaurants all over the city. Most all of them are Korean restaurants that serve only Korean food, but some restaurants serve a selection of foods. Some foods come from the West or other parts of Asia, but are cooked in a Korean style. There are numerous Chinese restaurants in Daejeon as well as restaurants that serve Japanese style noodles. These restaurants can be found near the Daejeon University campus. Also, Daejeon has many fast food restaurants such as McDonald's , Burger King and Lotteria which is similar to McDonald's but it is slightly cheaper than McDonald's and its menu caters more to Korean style food, although they do have a selection of hamburgers and fries.

One famous bakery in Daejeon is called Sung-Sim-Dang. They have two restaurants including a large bakery at their Un-Hang Dong location. On the top floor is a cafeteria style restaurant that serves a wide variety of international foods. On their basement floor is a Japanese style restaurant. Coffee shops abound in Korea. There are coffee shops everywhere and there are 3 or 4 located very close by Daejeon University. Un-Hang Dong has many coffee shops. Almost all of the coffee shops are located on the second floor of buildings. Very few of them are situated on the first floor. Most coffee shops serve a large selection of hot and cold drinks, shakes, ice cream and sometimes food. The average cup of coffee costs 4,000won (US\$3.30). Milk shakes usually cost 4,000won (US\$3.30) too.

For Muslim students, there are no halal food stores in Daejeon. But, muslim students can eat the halal dish in dormitory restaurant. There are halal stores in Seoul and Busan and it's possible for those stores to ship food to the Daejeon area because the foods are frozen. Information about the stores in Seoul and Busan are as follows:

★Halal Meat shop (Seoul)

Beef, Mutton, Chicken and Fish. Indian spices, Indian tea, western spices and other items.
Tel 02-790-4565 Fax: 02-790-4564

★Sheikh Tajam ul Hussain (Busan shop)

89-10, Kaebub Dong, Sasang Gu, Busan Tel: 051-316-6465

F. Climate:

Daejeon is hot and humid during the summer time and cold during the winter season. The autumn season is very short and snow can fall as soon as early November. You should bring light, cool clothes, such as short-sleeve shirts, shorts or light pants for the late spring, summer and early fall seasons. For early spring and late fall, a sweater or light jacket with pants is comfortable. The winter season lasts from mid-November to mid-March. The average temperature is between 0 to 5 degrees Celsius, and wind and humidity can make it even colder. You will need a heavy coat during the wintertime. If you are from a warm climate country, its best to buy your winter coat in Korea. You probably cannot find a jacket warm enough in your home country. The price of a winter coat will cost about 100,000won (US\$100.00). The price can go up or down depending on the quality of the coat. Scarf and gloves are recommended for the winter season.

G. Telephones

All payphones on campus and in town can make local or international phone calls. You have to use a phone card or change to operate the phone. The phone card is called an “IC Card.” These cards can be used for local calls and for international calls. For international calls however, it’s better to buy an international calling card. The rates are cheaper.

Cell Phones – You will find that everyone in Korea owns a cell phone. You may find it convenient to have one yourself. A pre-paid cell phone can be purchased for 30,000 won. The phone will cost 10,000 won a month minimum. Incoming calls will be free, outgoing calls will cost money. Cell phone stores are very common and the phones here are very advanced.

Here are some important phone numbers to know:

Telephone Operator	114
Emergency (fire, ambulance, police)	119
University Directory Assistance	280-2114
Daejeon University International Office	280-2124~6, 2182,2489,2767

When giving your phone number in Daejeon to your family and friends, you should know that the country code for Korea is 82 and the city code is 42.